

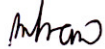
# REPORT ON IN-HOUSE TRAININGS ATTENDED FOR 1ST QUARTER OF 2023

No.	PROGRAM	SPONSORING OFFICE	DATE	NO. OF HOURS	ATTENDEES	TOTAL NO. OF PARTICIPANTS
1	Orientation for newly hired PRA employees on CSC Rules and Regulations and other PRA Policies and Personnel Guidelines	Philippine Retirement Authority	February 13, 2023	4 hrs.	Sampaguita Quezada, Maureen Pidal, Ma. Alexia Melegrito, Alvan David, Sheena Sedon, Conrad Dominic Purificacion, Maria Cristina Ariate, Alfredo John Lopez, Kirei Delma Gayatao, Karen Tindoc, Crisarmaine Culler, Andrew Lisaca, Justine Mariz Dedeles, Rolyn Dumaquita, Korina Lyka Cillo, Celine Andrea Manalo, Jose Kirk Manlunas, Jessa Marie Rioflorido, Carl Steven De Ocampo, Jazelle Goden, Jayson Tabios, Saira May Federizo, Mark Jayzen Sembrano	24

TOTAL OF TRAINEES ATTENDED :

24


Prepared by:



**KIMBERLY MAE E. AMBO-AN**

HRMO II

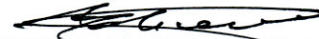
Certified correct:



**RANDY L. AVILES**

Admin. Officer IV/  
OIC, Admin. Support Div.

Noted by:



**PHILIP JOHN B. MORENO**

Dept. Manager III, AFSD

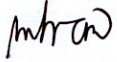
## REPORT ON IN-HOUSE TRAININGS ATTENDED FOR 4TH QUARTER OF 2023

	PROGRAM	SPONSORING OFFICE	DATE	NO. OF HOURS	ATTENDEES	TOTAL NO. OF PARTICIPANTS
1	Orientation for newly hired PRA employees on CSC Rules and Regulations and other PRA Policies and Personnel Guidelines	Philippine Retirement Authority	October 13, 2023	6 hrs.	King Remo Vasquez, Omar Khayam Marohombsar, Jeffrey Jabonete, Mary Gail Abenio, Alfredo John Lopez, Ruthchelh Gerong, Francis Rommil Barroga, Girard Glen Subong, Lorenzo Miguel Leonardo, Justine Andrew Poblete, Merivita Marasigan, Eid Joseph Jose, Janice Conde, Runiel Kio Bocado, Jamby Manolid, Rhica Tepeg, Rose Ann Buendia	17
2	Capacity Building on Strategic and Digital Marketing	Philippine Retirement Authority	November 8-9, 2023	24	Noehl Bautista, Shaida Alangadi, Mervin Magbuhad, Maridelle Dones, Vernon Viloría, Madeline De Vera, Conrad Dominic Purificacion, Annie Gotidoc, Roela Dela Peña, Jose Nazareth Delas Alas, Cecille Asuncion, Camille Anne Maitem, Carmel Joy L. Llabore-Lorete, King Remo Vasquez, Maria Milagros Lisaca, Marilou Cantancio, Rowena Eusuya, Philip John Moreno, Jerome Carlo Castro, Antonio Rivera, Desiree Santos, Sampaguita Quezada	20
3	Workshop on Transformational Leadership	Philippine Retirement Authority	November 23, 2023	24	Cynthia Carrion, Maria Milagros Lisaca, Noehl Bautista, Philip John Moreno, Antonio Rivera, Marilou Cantancio, Rowena Eusuya, Divina Hernandez, Ruzielle Retoria, Randy Aviles	10

TOTAL OF TRAINEES ATTENDED :

27

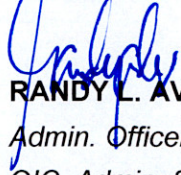
Prepared by:



**KIMBERLY MAE E. AMBO-AN**

*HRMO II*

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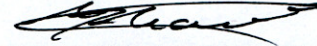


**RANDY L. AVILES**

*Admin. Officer IV/*

*OIC, Admin. Support Div.*

Noted by:



**PHILIP JOHN B. MORENO**

*Dept. Manager III, AFSD*

## REPORT ON OFF-SITE TRAININGS ATTENDED FOR 1ST QUARTER OF 2023

	PROGRAM	SPONSORING OFFICE	LOCATION	DATE	NO. OF HOURS	TRAINING FEE (PER PAX)	ATTENDEE	TOTAL NO. OF PARTICIPANTS
1	EFFECTIVE COMMUNICATION SKILLS	BusinessCoach Inc.	WEBINAR	February 2, 2023	3	PHP 1,750.00	Ryan Falcatan	1
2	EFFECTIVE PRESENTATION SKILLS	BusinessCoach Inc.	WEBINAR	February 7, 2023	3	PHP 1,750.00	Madeline De Vera	1
3	CUSTOMER SERVICE TRAINING	BusinessCoach Inc.	WEBINAR	February 9, 2023	3	PHP 1,750.00	Shaida Alangadi, Martin Buenconsejo II	2
4	MANAGER'S ROLE IN CAPACITY BUILDING	CSI	WEBINAR	February 7 & 9, 2023	16	PHP 2,800.00	Desiree Santos	1
5	THE PHILIPPINE BIDDING DOCUMENTS	AGIA INC.	WEBINAR	February 8-10, 2023	24	PHP 3,750.00	Atty. Jerome Carlo Castro, Atty. Roela Dela Peña	2
6	CASH MANAGEMENT AND ITS INTERNAL CONTROL SYSTEM	AGIA INC.	WEBINAR	February 15-17, 2023	24	PHP 3,750.00	Ederliza Cuarte, Rosemarie Nepomuceno	2
7	LEARNING MEASUREMENT AND EVALUATION	CSI	WEBINAR	February 15, 17 & 22, 2023	24	PHP 4,800.00	Philip John Moreno	1
8	WORKPLACE WELLNESS	CSI	WEBINAR	February 16 & 21, 2023	16	PHP 3,200.00	Marcelina Carbonel, Belen Asuelo	2

9	COA GUIDELINES & PROCEDURES: ONE TIME CLEANSING OF PROPERTY, PLANT, EQUIPMENT ACCOUNT BALANCES FOR ALL GOVT INSTITUTIONS	Center for Global Best Practices	WEBINAR	February 23-24, 2023	8	PHP 5,880.00	Ma. Nanette Lazaro, Elma Corbeta, Melarose Rogan	3
10	BASIC ACCOUNTING AND INTERNAL CONTROL FOR NON-ACCOUNTANTS	AGIA INC.	WEBINAR	February 22-24, 2023	24	PHP 3,750.00	Ruby Abriol, Robert Castro	2
11	STRATEGIC HROD SERIES 1: DESIGN THINKING IN HR	CSI	WEBINAR	March 14, 2023	8	PHP 1,600.00	Philip John Moreno	1
12	PREPARATION OF THE PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) AND THE ANNUAL PROCUREMENT PLAN (APP); Concepts, Principles and Techniques	AGIA Inc.	WEBINAR	March 15-17, 2023	24	PHP 3,750.00	Sampaguita Quezada	1
13	PHILIPPINE GOVERNMENT ACCOUNTING STANDARDS	AGIA Inc.	HOTEL KIMBERLY, MANILA	March 15-17, 2023	24	PHP 6,000.00	Ederiza Cuarte	1
14	MANAGEMENT AUDIT	AGIA Inc.	WEBINAR	March 21-24, 2023	24	PHP 2,500.00	Desiree Santos	1

TOTAL OF TRAINEES ATTENDED :

21

Prepared by:



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DIC, Admin. Support Div.

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**PHILIP JOHN B. MORENO**  
Dept. Manager III, AFSD

## REPORT ON OFF-SITE TRAININGS ATTENDED FOR 2ND QUARTER OF 2023

	PROGRAM	SPONSORING OFFICE	LOCATION	DATE	NO. OF HOURS	TRAINING FEE (PER PAX)	ATTENDEE	TOTAL NO. OF PARTICIPANTS
1	MANAGING GOVERNMENT RECORDS AND HRIS	POAP	Hotel Veniz, Baguio City	April 17-22, 2023	32	PHP 7,500.00	Jaqueline Elic, Frederick Pati, Mara Kristine Dela Cruz	3
2	MANAGER'S ROLE IN CAPACITY BUILDING	CSI	Webinar	April 18-20, 2023	24	PHP 2,800.00	Atty. Jerome Carlo Castro	1
3	ADOBE PHOTOSHOP ESSENTIAL	PCCI	Webinar	May 8-10, 2023	16	PHP 8,950.00	Camille Anne Maitem, King Remo Vasquez	2
4	DEVELOPING EFFECTIVE WORK TEAMS	POAP	Cebu Business Hotel, Cebu City	May 9-12, 2023	32	PHP 7,500.00	Jacqueline Calumpang, Joana Ponce, Alexandria Sambitory	3
5	WELL BEING CENTRIC LEADERSHIP	CSI	Webinar	May 16, 18, 23, 2023	24	PHP 4,800.00	Desiree Santos	1
6	ASSERTIVE ORAL AND WRITTEN COMMUNICATION SKILLS	POAP	Hotel de Salcedo, Vigan City	May 23-26, 2023	32	PHP 7,500.00	Elmer Roxas, Randy Aviles	2
7	TRAINING COURSE ON ISO 9001: 2015 QUALITY MANAGEMENT SYSTEM REQUIREMENTS AND DOCUMENTATION	DAP	DAP building, Pasig City	May 23-26, 2023	32	PHP 15,000.00	Maridelle Dones, Naricris Sison, Maureen Pidal, Cecille Asuncion, Rosemarie Nepomuceno, Ma. Alexia Melegrito, Cresencio Laurente, Mara Kristine Dela Cruz, Karla Camille Portuguez	9

## REPORT ON OFF-SITE TRAININGS ATTENDED FOR 2ND QUARTER OF 2023

	PROGRAM	SPONSORING OFFICE	LOCATION	DATE	NO. OF HOURS	TRAINING FEE (PER PAX)	ATTENDEE	TOTAL NO. OF PARTICIPANTS
8	TRAINING COURSE ON ISO 9001: 2015 ROOT CAUSE ANALYSIS FORMULATION	DAP	DAP building, Pasig City	June 14-16, 2023	24	PHP 15,000.00	Naricris Sison, Charlene Rosaroso, Maureen Pidal, Mara Kristine Dela Cruz, Belen Asuelo	5
9	1ST SEMESTER CSI LEADERSHIP SERIES "EMBRACING LEADERSHIP TOWARDS A MULTIGENERATIONAL WORKFORCE"	CSI	Webinar	June 23, 2023	8	PHP 2,000.00	Atty. Roela Dela Peña	1
10	BASIC COURSE ON REGULATORY IMPACT ASSESSMENT	ARTA/ DAP	Webinar	June 26, 27, 29, 30, 2023	32	FREE	Randy Aviles, Philip John Moreno, Divina Hernandez, Mervin Magbuhat, Atty. Antonio Rivera	5

**TOTAL OF TRAINEES ATTENDED : 32**

Prepared by:



**KIMBERLY MAE E. AMBO-AN**  
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**RANDY L. AVILES**  
Admin. Officer IV/  
OIC, Admin. Support Div.

Noted by:



**PHILIP JOHN B. MORENO**  
Dept. Manager III, AFSD

## REPORT ON OFF-SITE TRAININGS ATTENDED FOR 3RD QUARTER OF 2023

	PROGRAM	SPONSORING OFFICE	LOCATION	DATE	NO. OF HOURS	TRAINING FEE (PER PAX)	ATTENDEE	TOTAL NO. OF PARTICIPANTS
1	PUBLIC PROCUREMENT SPECIALIST CERTIFICATION COURSE LEVEL	CLSU (Central Luzon State University)	Webinar	July 18-21 & July 25-28, 2023	45	PHP 12,000.00	John Oliver Q. Sanota	1
2	ADVANCE COURSE ON REGULATORY IMPACT ASSESSMENT	ARTA/ DAP	Webinar	July 18-20 & July 25-27, 2023	48	FREE	Randy Aviles, Philip John Moreno, Divina Hernandez, Mervin Magbuhat, Atty. Antonio Rivera	5
3	PROGRAM/ COURSE DESIGN	CSI	Webinar	August 3 and 8, 2023	16	PHP 3,200.00	Heidi Sales, Desiree Santos	2
4	PROGAM/ COURSE DELIVERY AND ADMINISTRATION	CSI	Webinar	August 15, 2023	8	PHP 1,600.00	Kimberly Mae Ambo-an	1
5	DESIGNING AND DEVELOPING MICRO LEARNING	CSI	Webinar	August 17 and 24, 2023	16	PHP 3,200.00	Kimberly Mae Ambo-an, Philip John Moreno, Heidi Sales, Desiree Santos	4
6	EMOTIONAL INTELLIGENCE AND LEADERSHIP	CSI	Webinar	August 17-18, 2023	16	PHP 2,600.00	Jessica Antonio, Jose Nazareth Delas Alas, Danny Fajardo	3
7	TOWARDS EFFECTIVE MANAGERIAL COMPETENCIES	POAP	Eurotel Boracay	August 22-25, 2023	32	PHP 7,500.00	Atty. Mary Gail Abenio, Belen Asuelo	2



## REPORT ON OFF-SITE TRAININGS ATTENDED FOR 3RD QUARTER OF 2023

	PROGRAM	SPONSORING OFFICE	LOCATION	DATE	NO. OF HOURS	TRAINING FEE (PER PAX)	ATTENDEE	TOTAL NO. OF PARTICIPANTS
8	WORKING TOWARDS PERSONAL EFFECTIVENESS	POAP	Eurotel Boracay	August 22-25, 2023	32	PHP 7,500.00	Pauline May Aldea, Shaida Alangadi, Melarose Rogan, Ederliza Cuarte, Leah Lopena	5
9	MANAGER'S ROLE IN CAPACITY BUILDING	CSI	Webinar	August 23-24, 2023	16	PHP 2,800.00	Mervin Magbuhat, Annalyn Eria, Remus Erlan Palmos	3
10	2ND 2023 PAGBA QUARTERLY SEMINAR AND MEETING WITH THE THEME: "RESPONDING TO THE CONTINUING CHALLENGES OF INNOVATIONS AND TECHNOLOGY TO PUBLIC FINANCIAL MANAGEMENT"	PAGBA	Davao City	August 30 - September 2, 2023	32	PHP 8,000.00	Kimberly Mae Ambo-an, Lina Antatico, Angela Mer Generoso, Nilo Bautista	4
11	TRAINING COURSE ON ISO 9001: 2015 QUALITY MANAGEMENT SYSTEM REQUIREMENTS AND DOCUMENTATION	DAP	Webinar	September 5-8, 2023	32	PHP 11,200.00	Sampaguita Quezada, Ma. Nanette Lazaro, Atty. Mary Gail Abenio	3
12	RISK MANAGEMENT	AGIA	Webinar	September 6-8, 2023	24	PHP 3,750.00	Remegio Abaigar, Jerome Carlo Castro	2
13	GUIDING PRINCIPLES ON THE MANAGEMENT OF GOVERNMENT FUNDS AND PROPERTIES (Laws, Rules and Regulations for Government Expenditures)	AGIA	Webinar	September 13-15, 2023	24	PHP 3,750.00	Jamilah Amer, Jeanne Ruffa Cebalano, Resurrecion Jedidiah Gumban	3

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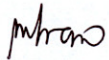
## REPORT ON OFF-SITE TRAININGS ATTENDED FOR 3RD QUARTER OF 2023

	PROGRAM	SPONSORING OFFICE	LOCATION	DATE	NO. OF HOURS	TRAINING FEE (PER PAX)	ATTENDEE	TOTAL NO. OF PARTICIPANTS
14	CAREER PLANNING AND DEVELOPMENT	POAP	Bacolod City	September 12-15, 2023	32	PHP 7,500.00	Kristian Ann Camacho, Jaqueline Elic	2
15	2023 PUBLIC SECTOR HUMAN RESOURCE SYMPOSIUM	CSC	Pasay City	September 26-27, 2023	16	PHP 9,600.00	Philip John Moreno, Belen Asuelo, Pauline May Aldea	3
16	2023 PUBLIC SECTOR HUMAN RESOURCE SYMPOSIUM	CSC	Webinar	September 26-27, 2023	16	PHP 3,200.00	John Oliver Sanota, Remegio Abaigar	2

TOTAL OF TRAINEES ATTENDED :

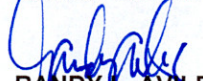
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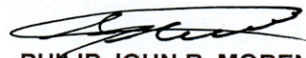
**KIMBERLY MAE E. AMBO-AN**  
HRMO II

Certified correct:



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OIC, Admin. Support Div.

Noted by:



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Dept. Manager III, AFSD

## REPORT ON OFF-SITE TRAININGS ATTENDED FOR 4TH QUARTER OF 2023

	PROGRAM	SPONSORING OFFICE	LOCATION	DATE	NO. OF HOURS	TRAINING FEE (PER PAX)	ATTENDEE	TOTAL NO. OF PARTICIPANTS
1	CASH MANAGEMENT AND ITS INTERNAL CONTROL SYSTEM	AGIA	Webinar	October 4-6, 2023	24	PHP 3,750.00	Angela Mer Generoso, Rubie Jane Baguio, Myra Olivar	3
2	TRAINING COURSE ON ISO 9001: 2015 ROOT CAUSE ANALYSIS FORMULATION	DAP	Webinar	October 10-13, 2023 (8:30am to 3:30pm)	32	PHP 11,200.00	Atty. Mary Gail Abenio, Rosemarie Nepomuceno, Cresencio Laurente, Karla Camille Portuguez, Ruzielle Retoria	5
3	PUBLIC SEVICE VALUES PROGRAM	CSI	Webinar	October 12, 2023 (8:00am to 5:00pm)	8	PHP 2,800.00	Naricris Sison, Rubie Jane Baguio, Ivana Lauren Sabio, Marvelous Aw Gismundo	4
4	ANNUAL CONVENTION-SEMINAR "INCLUSIVE AND INNOVATIVE FINANCE: WHAT FINANCIAL MANAGERS AND PRACTITIONERS NEED TO KNOW?"	Association of Government Accountants of the Philippines	Bacolod City	October 18-21, 2023	32	PHP 8,000.00	Ruzielle Retoria, Mari Thea Vasquez, Maureen Pidal, Remegio Abaigar	4

TOTAL OF TRAINEES ATTENDED : 16

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